

2011-2012 At a Glance

Special Education Due Dates

AUGUST		SEPTEMBER		OCTOBER	
8/30	School begins!	9/1	Begin Data Collection for Lifeskills Portfolios	10/5	Summer & September Medicaid DUE
		9/1	Time Schedule Window BEGINS (1 st week)	10/14	Last Day to Submit Time Schedule (1 st week)
		9/2	2011-2012 Case Load Lists DUE to Angela Young (Complete – 117, 504, IEP, ELL, EEE, etc.)	10/27	1:00-3:00 District SpEd Meeting
		9/5	LABOR DAY HOLIDAY	10/30	EEE/PreK Creative Curriculum Assessments DUE
		9/16	All student information in SpEdDoc up-to-date (town, school, grade, contact info)		
		9/16	Service Plan DUE		
		TBA	SpEdDoc Training with Richard Smith		
NOVEMBER		DECEMBER		JANUARY	
11/4	October Medicaid DUE ** PROGRESS REPORTS DUE ALSO	12/1	Child Count Snapshot ** 10:00am-12:00pm SpEdDoc Unavailable	1/3	School Reopens
11/15	Deadline to Submit Lifeskills Eligibility	12/1	**NEW data Collection on 117 & 504	1/3	Time Schedule Window BEGINS (2 nd week)
11/22	Child Count Information COMPLETED	12/1-12/2	SAVE THE DATE – VCSEA Winter Conference		
11/23-25	THANKSGIVING HOLIDAY	12/5	November Medicaid DUE		
		12/23	HOLIDAY VACATION BEGINS		
FEBRUARY		MARCH		APRIL	
2/6	December / January Medicaid DUE ** PROGRESS REPORTS DUE ALSO	3/6	TOWN MEETING DAY HOLIDAY	4/5	March Medicaid DUE
2/17	Last Day to Submit Time Schedule (2 nd week)	3/7	School Reopens	4/15	EEE/PreK Screening
2/27	WINTER VACATION BEGINS	3/7	February Medicaid DUE	4/23-27	SPRING VACATION
MAY		JUNE		<ul style="list-style-type: none"> File Reviews dates TBA Watch for email reminders! All information due MUST be at Central Office on the day due BEFORE 4:00pm. If you are relying on interoffice mail, allow 1 week for delivery (put them in the mail 1 week prior to due date). Medicaid is due <u>on or before</u> the 5th of each month. 	
5/2	1:00-3:00 District SpEd Meeting	6/1	Last day to submit Lifeskills portfolio		
5/4	April Medicaid DUE	6/14	Child Count Information COMPLETED		
5/15	PAAGE application process begins	6/14	Child Count Snapshot ** 10:00am-12:00pm SpEdDoc Unavailable		
5/28	MEMORIAL DAY HOLIDAY	6/14	Initial 2012-2013 Case Loads to DUE Angela Young (Complete – 117, 504, IEP, ELL, EEE, etc.)		
5/31	Summer Services (all students) sheet DUE to Donarae Cook	6/14	May / June Medicaid DUE ** PROGRESS REPORTS DUE ALSO		
5/31	Summer Services (transitioning students) sheet DUE to Peggy Braman - HUHS	6/14	6 th Grade Files to Peggy Braman – HUHS (paper records)		
5/30-6/30	Remind Related Service providers that all invoices MUST be submitted by <u>June 30th</u>	6/14	PreK Early Childhood Outcomes DUE		
		6/14	EEE/PreK Creative Curriculum Assessments DUE		