



Washington  
West  
Supervisory  
Union

1673 Main Street  
Suite A  
Waitsfield, VT 05673

Phone: (802) 496-2272  
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June 1, 2011

Dear \_\_\_\_\_:

The IEP team has determined that extended school year programming is not necessary for \_\_\_\_\_ during the summer of 2011 because a summer break without special education services will not cause severe regression or loss of skills and will not jeopardize the benefits accrued during this school year. The team considered many factors in making this determination and these were discussed with you during the IEP meeting held on \_\_\_\_\_. If you have any questions, would like to discuss this further, or would like more information, please contact me at \_\_\_\_\_.

Sincerely,

\_\_\_\_\_ and \_\_\_\_\_  
Case Manager Building Administrator

Enclosures: Parental Rights in Special Education with Notice (Form 7)  
WWSU Policy and Procedures for ESY

CC: Building Administrator  
Student file  
Other: \_\_\_\_\_